

RADF 2026-27 Application Form Round 1

Form Preview

Important Information

* indicates a required field

Before you Start

The Regional Arts Development Fund (RADF) is an annual partnership between the Queensland Government and Redland City Council.

Funding is available up to \$10,000.

RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland. RADF is a flexible fund, enabling local councils to tailor RADF programs to suit the needs of their communities.

We recommend that, prior to applying, you contact Redland City Council's Creative Arts or Community Grants Team to discuss eligibility requirements and scope of the project within the grant category.

You can contact the Community Grants Team by telephone on (07) 3829 8999 or email to grants@redland.qld.gov.au

Understanding your commitment as an applicant

When you apply for a grant, you're committing to deliver the project as outlined in your application. This includes using the funds responsibly, meeting agreed timelines, and submitting any required reports or updates. It's important to ensure your organisation is ready to manage the grant if successful.

All applications:

- will be assessed based on the quality, clarity, and relevance of the information provided, and how effectively it addresses the assessment criteria for the funding round
- must be complete and include all requested information
- will be assessed using only the information submitted within this application
- are considered through a competitive process and are subject to the total funding available
- will have their outcome formally notified in writing

Privacy Statement

Redland City Council uses personal information to deliver its functions and services. Council will only use personal information you have provided for the purpose of processing this application and for remaining in contact with you. Council is authorised to collect this information in accordance with the Information Privacy Act 2009 and other local government acts. Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with Council's Privacy Policy.

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Please note the information provided in this application and in related documentation and discussions may be provided to members of the RADF Assessment Panel in order to assist Council in assessing your application.

By submitting this application you consent to Council publishing your name, the project name, project description and Council's funding contribution. We may also use your details for promoting Council's funding program.

Acknowledgement of funding

All successful grant recipients are required to acknowledge Redland City Council for the funding and any agreed benefits, in accordance with the requirements outlined in the funding agreement. This acknowledgement must refer to Redland City Council as an organisation, not individual staff members.

Please confirm that you understand and commit to the acknowledgement of funding requirements. *

Yes

Eligibility Checklist

All eligibility requirements are listed on the [Regional Arts Development Fund \(RADF\)](#) webpage. Before proceeding, please read this information and ensure that you meet all eligibility requirements and understand your requirements and responsibilities as an applicant. Failure to meet all of these eligibility requirements will render you ineligible to apply for this funding.

I meet ALL grant program eligibility requirements: *

Yes

Applicant Details

* indicates a required field

Applicant Name *

Individual Organisation

Organisation Name

Title First Name Last Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
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Applicant Primary Address *

Address

<input type="text"/>
<input type="text"/>

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Applicant Primary Phone Number *

Must be an Australian phone number.

Applicant Primary Email *

Must be an email address.

Applicant Primary Website *

Must be a URL.

If you do not have a website, please include a social media link.

Applicant Project Contact *

Title First Name Last Name

Applicant Project Contact Position *

Do you hold an ABN? *

- Yes
 No, I am being auspiced

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

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If you do not have an Australian Business Number (ABN) you must include auspice details below. In a funding context, an auspice is an organisation who manages grant funding on the applicant's behalf.

Auspice Entity Name *

Organisation Name

Your auspice must be an Organisation

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice Postal Address *

Address

Suburb State Postcode

Must be an Australian postcode.

Auspice Contact Name *

Auspice Primary Phone Number *

Must be an Australian phone number.

Auspice Primary Email *

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Must be an email address.

Are you, the Applicant, over 18 years of age? *

- Yes
- No

Parent or Guardian Name *

Parent/Guardian Email *

Must be an email address.

Parent/Guardian Phone Number *

Must be an Australian phone number.

Have you previously been successful in applying for RADF with Redland City Council? *

- Yes
- No

Diversity Questions

Do you identify as any of the following? *

- Aboriginal or Torres Strait Islander
- Quandamooka
- Culturally and Linguistically Diverse
- Living as Deaf or with a disability
- LGBTQIA+
- Seniors (over 65)
- Youth (12-25)
- None of the above

At least 1 choice must be selected.

Select all that apply.

Project Details

* indicates a required field

General Information

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Project Title *

Brief Project Description *

Word count:

Must be no more than 100 words.

Provide a short description of your project. If successful, this will be used as a project summary in all marketing and communications regarding the project.

Project Start Date *

Must be a date and no earlier than 17/5/2026.

Project End Date *

Must be a date.

What is the main art form of the project? *

- | | |
|---|--|
| <input type="checkbox"/> Community and Cultural Development | <input type="checkbox"/> Gaming |
| <input type="checkbox"/> Circus | <input type="checkbox"/> Multi-arts |
| <input type="checkbox"/> Dance & Physical Theatre | <input type="checkbox"/> Music |
| <input type="checkbox"/> Developing Regional Skills | <input type="checkbox"/> Theatre |
| <input type="checkbox"/> Digital Arts | <input type="checkbox"/> Visual Arts, Craft and Design |
| <input type="checkbox"/> Fashion | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Film | <input type="checkbox"/> Other: <input type="text"/> |

Select all that apply.

Where will you undertake this project or activity? *

- | | |
|--|--|
| <input type="checkbox"/> Redland City | <input type="checkbox"/> Interstate |
| <input type="checkbox"/> Greater Brisbane | <input type="checkbox"/> Overseas |
| <input type="checkbox"/> Regional Queensland | <input type="checkbox"/> Other: <input type="text"/> |

If the activities associated are NOT being held in the Redlands, explain how the local community will benefit from the project? *

Word count:

Must be no more than 150 words.

Personnel

This section details the creative professionals whose expertise and contributions are integral to the success of your project. Please list all artists, cultural workers, and creative

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collaborators involved. This information will help demonstrate the strength of your team and their capacity to deliver high-quality outcomes.

How many individual professionals (paid workers) will be employed as part of the project? *

Must be a number.

How many volunteers (unpaid workers) will be involved with the project? *

Must be a number.

Resume or CV for each professional involved in the project including their roles, qualifications, and relevant experience. *

Attach a file:

A minimum of 1 file must be attached.

Please collate all documents into one (1) file for ease of assessment.

Letter of Confirmation from each professional involved in the project. *

Attach a file:

A minimum of 1 file must be attached.

Please collate all documents into one (1) file for ease of assessment.

Partners

This section is for outlining the key partners supporting your project, including venues, community groups, organisations, and other stakeholders involved.

2 x Letters of Support that evidence industry or community support for the project. *

Attach a file:

A minimum of 2 files must be attached.

If applicable, written Letters of Support from relevant communities and organisations for projects involving Aboriginal and Torres Strait Islander peoples; people from culturally and linguistically diverse backgrounds; people with a disability; or children and young people.

Attach a file:

Auspice Documentation

Download: [Auspice Agreement Template](#)

Refer to ATO to Download: [Statement of Supplier Statement](#)

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Auspice Agreement *

Attach a file:

Statement by Supplier Form

Attach a file:

Objectives

Which RADF Objective/s will the project address? *

- Encourage creative and skills development within the arts and cultural life of Redlands Coast.
- Encourage partnerships and cultural innovations within the arts and cultural life of Redlands Coast.
- Support and nurture arts practices and development of local artists and foster a thriving creative community.
- Build local cultural capacity, sustainability, and community pride.
- Elevate First Nations creators and audiences.
- Encourage creative and skills development within the arts and cultural life of Redlands Coast.
- Support a robust living culture in Redlands Coast.
- Provide public value for Queensland communities.

At least 1 choice must be selected.

Select all that apply.

Please advise how your project / activity aligns with the RADF Objectives? *

Word count:

Strategic Alignment

Which Redland City Council Corporate Plan goal/s will the project address? *

- Strong Communities
- Prosperous Economy
- Livable Neighbourhoods

Select all that apply. Review: [Our Future Redlands: A Corporate Plan to 2026-2031](#)

Please advise how your project / activity aligns with Redland City Council Corporate Plans *

Word count:

Must be no more than 200 words.

Which Creative Arts Service Strategic Plan priorities will the project focus on? *

- Engagement
- Partnerships

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- Spaces
- Sustainability

Select all that apply. Download: [Creative Arts Service Strategic Plan 2024-2029](#)

How does your project / activity align with the Creative Arts Service Strategic Plan? *

Word count:

Must be no more than 200 words.

Audience

What percentage (%) of target group/s will primarily benefit from the project?

Aboriginal & Torres Strait Islander People

Must be a number.

Australian South Sea Island People

Must be a number.

People with Disabilities

Must be a number.

People from Culturally and Linguistically Diverse Backgrounds

Must be a number.

Regional Queenslanders

Must be a number.

Seniors (over 55 years)

Must be a number.

Emerging Artists

Must be a number.

Established Artists

Must be a number.

Tourists

Must be a number.

LGBTIQA+

Must be a number.

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Young People (12-25 years of age)

Must be a number.

Other

Must be a number.

Total percentage of target group/s that will benefit from the project

This number/amount is calculated.

Total percentage of target groups must equal 100%

Identify ways you have considered the community and how this relates to your selected target group/s. *

Word count:

Must be no more than 200 words.

Demonstrate knowledge of your audience and how the project will benefit them.

How many participants do you anticipate being involved in the project? *

Must be a number.

This could be audiences, workshop attendees or visitors to a space.

Assessment Criteria

* indicates a required field

All applications are assessed by the RADF Assessment Panel against four equally weighted criteria. The indicators listed are samples of the types of support material or evidence required to articulate each criterion. Please answer the following in 200 words or less. Additional Support Material can be uploaded to further evidence your project outside of this word limit.

High Quality

- Produces or contributes to high-quality arts and cultural initiatives for local communities.
- Proven capacity to effectively support and deliver arts and cultural services
- Evidence of delivery against local arts and cultural priorities.

Response to Selection Criteria: *

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Word count:

Must be no more than 200 words.

Strong Impact

- Creates new employment opportunities and skills development for artists and arts workers in Redland.
- Builds new audiences and markets and reputation for Redland arts and culture.
- Demonstrates community and stakeholder involvement in project priority setting, decision making and evaluation.
- Responds to community needs and helps deliver government priorities including alignment to the by Redland City Council's Corporate Plan [Our Future Redlands City: A Corporate Plan to 2026 to 2031](#), [Creative Arts Service Strategic Plan 2024-2029](#), and [Queensland's Time to Shine: a 10-year strategy for arts and culture 2025-2035](#).
- Articulates how the project will align with one or more of the RADF Objectives.

Response to Selection Criteria: *

Word count:

Must be no more than 200 words.

Sustainable Value

- Demonstrates value for money.
- Demonstrates sound governance, and ethical business practices, including paying amounts not less than industry award rates, recommended or agreed minimum rates, and adhering to cultural protocols.
- Evidence of local demand for proposed program(s).
- Proposed activity has a strong delivery plan, including understanding potential risks and their management.

Response to Selection Criteria: *

Word count:

Must be no more than 200 words.

Project Plan

* indicates a required field

Project Timeline

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This section outlines the timeline and key milestones for your project, providing a clear roadmap for its delivery. Include specific details about each stage of the project, from planning and development to implementation and evaluation. A well structured project plan demonstrates your organisational skills, ensures accountability, and highlights how your initiative will achieve its objectives within the proposed timeframe.

If you do not have a project timeline prepared in Excel or Word, you can complete one in the space provided below and upload.

Upload Project Timeline *

Attach a file:

List each milestone of the planning process including location: **Location:** **Expected finish date:**

More rows may be added or removed, use + and - symbols on the right side of the table.	Must be a postcode.	Must be a date.

Workplace Health & Safety

This section focuses on outlining the measures in place to ensure the health, safety, and wellbeing of everyone involved in your project. Please detail the strategies, protocols, and risk management plans that address potential hazards and comply with relevant workplace health and safety regulations.

Risk Management Plan *

Attach a file:

Download: [RADF Template Risk Matrix DOCX 95.86KB](#)

Other WHS Documentation

Attach a file:

Upload a COVID Safe Plan, Copyright, IP and Licencing requirements, if required.

Budget

* indicates a required field

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Please complete the budget using the template below to account for all costs of your project.

- Ensure that your budget estimates are as accurate as possible.
- **Ensure that your income (credit) and expense (debit) totals are equal. For example, in-kind income must be balanced with a matched expense.**
- Budget Balance must equal \$0 to ensure funds are fully allocated and accounted for, demonstrating the project's feasibility and careful planning.
- If your organisation is registered for GST, then you can apply for up to the maximum grant amount plus GST. Therefore, you will need to list the item amount excluding GST (if applicable) for each requested item
- If your organisation is not registered for GST, you can apply for up to the maximum amount including GST. You will need to list the amount including GST (if applicable) for each requested item.

Income

Income from the project or activity will be categories via the below categories:

- **In-kind Contributions** - support (not cash) including but not limited to professional services, use of facilities, equipment hire, materials, transport, marketing & promotion, mentorship, consultation, administration, and project research. These numbers should be an estimate. Please detail your metrics (how you arrived at this estimate) in the description.
- **RADF Grant (Requested)** - including the total requested RADF funding requested for the project or activity.
- **Other Income**- including funding via programs external to Redland City Council's grant program and financial income including but not limited to sponsorship, fundraising, merchandise sales, royalties, donations, ticket sales, affiliate marketing, and funding requested from other agencies.

Item Description:	Amount (\$):	Income from
		This should be balanced with the below project expenses

Project Expenses

Include all project expenditure including but not limited to marketing and promotion, production costs, artist wages, venue hire, insurance, travel and accommodation, hospitality and catering, per diems and meal allowances, materials, photography, and videography.

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If you are paying artists, the appropriate rates as stipulated by Australia's [Live Performance Award](#) or the [National Association for the Visual Arts \(NAVA\)](#). Other contractor wages should be checked against the appropriate Award. These standards provide nationally recognised guidelines to ensure fair compensation for all employees and contractors involved in your project.

Item Description:	Amount (\$):	Expenses from
		What source of income listed from above will be budgeted for the expense?

Breakdown

The breakdown calculated below should summarise all incoming and outgoing expenses in relation to your project, event or activity from the information included in the **Income** and **Expenditure** information above.

The budget total will calculate the total income versus total expenditure and net out to \$0. A requirement of the RADF guideline is that applicants cannot ask for 100% of funding via the RADF program for the project costs.

Once submitted, we will review your application to ensure that your total income matches your total project expenses. This means your in-kind income, RADF requested funding, and any other income sources must align with your project expenses and clearly demonstrate that all costs are covered.

INCOME (CREDIT)

Total Income

This number/amount is calculated.

EXPENDITURE (DEBIT)

Total Project Expenses

This number/amount is calculated.

RADF Amount Requested *

\$

Must be a dollar amount and no more than 10000.

Funding Request (%)

This number/amount is calculated.
Your RADF request should be under 100%.

Budget Balance

This number/amount is calculated.
Must = 0 [Income minus Expenditure].

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Support Material

You are encouraged to upload additional support material that you believe will strengthen your application. For example, existing work or portfolio, media articles, budget notes and explanation, performance or exhibition reviews, audience feedback, relevant research, or a presenter pack.

Additional Support Material

Attach a file:

Additional project information

Is there anything else you would like to tell us about your project?

Word count:

Must be no more than 500 words.

Certification

* indicates a required field

Information Privacy Disclosure

Redland City Council uses personal information to deliver its functions and services. Council will only use personal information you have provided for the purpose of processing this application and for remaining in contact with you. Council is authorised to collect this information in accordance with the *Information Privacy Act 2009* (Qld), the *Local Government Act 2009* (Qld) and *Local Government Regulation 2012* (Qld). Your personal information is only accessed by persons authorised to do so. Your personal information is dealt with in accordance with Council's Privacy Policy. Council's Privacy Policy contains information as to how you may access your personal information which we hold, how to seek a correction of that information, how you may complain about a breach of the Queensland Privacy Principles (QPPs), and how we will address any complaints.

Please note the information provided in this application and in related documentation and discussions may be provided to members of the Community Grants Assessment Panel in order to assist Council in assessing your application.

If your application is successful, the Council may disclose the following information to Arts Queensland:

- the information you provide in your grant application
- the amount of funding you receive
- the information you provide in your outcome report and
- text and images relating to your funded activity

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The information may be used by the Council or Arts Queensland for reporting purposes, training, systems testing and process improvement. The information may be anonymous and used for statistical purposes.

The information may be used by the Council or Arts Queensland for the promotion of RADF or the promotion of funding outcomes for arts and cultural development in Queensland. For this purpose, the Information and your contact details may be provided to Queensland Government Members of Parliament, the media and other agencies who may contact you directly. The Council and Arts Queensland may also publish the Information in their Annual Reports or on their websites.

The Council and Arts Queensland treat all personal information in accordance with the Information Privacy Act 2009.

The provisions of the Right to Information Act 2009 apply to documents in the possession of Council or Arts Queensland.

Please note that if you do not provide fully the personal information requested in this form, your application may not be processed correctly, and we may request further personal and other information from you to process this Form.

By submitting this application, you consent to Council publishing your name, the project name, project description and Council's funding contribution on the Redland City Council Community Grants website which may be accessed by the general public [here](#). We may also use your details for promoting Council's funding program. We do not expect your personal information to be disclosed to entities outside of Australia.

For more information in regards to the collection of your personal information for the purposes of this Form, please contact the Redland City Council Community Grants Team at grants@redland.qld.gov.au or (07) 3829 8999.

Agreement

The statements in this application are true and correct to the best of my knowledge, information and belief and the supporting material is my own work or the work of the artists named in this application.

I have read and understood the Information Privacy Disclosure Statement above and agree to the use and disclosure of information as outlined in the Statement.

Both the applicant and the auspicing organisation/individual are considered responsible for ensuring the acquittal of grants and both could be deemed ineligible to place further applications to Arts Queensland and Council until all grants have been satisfactorily acquitted.

I/my organisation agree/s to administer the grant that may be offered to the applicant on their behalf and that the information stated in 2.4 of this application is true and correct.

I agree to the above Statement. *

Yes

Name of authorised person *

First Name

Last Name

Phone Number *

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Must be an Australian phone number.

Email *

Must be an email address.